

Trinity Episcopal Learning Center

215 Saint George St
St Augustine, FL

3 Inspection Visits Since 2023 · 5 Findings

Most recent inspection: Mar 23, 2026

● 5 Important

Across 3 inspections since 2023, the issues cited most often were The Florida Certificate of Immunization Was Not Acceptable in That: [The Form Was Not Current (Expired)]. CCF Handbook, Section 7.1

The Licensing Specialist Reviewed All 53 Childrens Files. Child NG Had an Immunization That Expired on 2/10/26. The Director Contacted the Parent and Explained the Child Cannot Come Back Until They Provide Current Immunizations. To Come Into Compliance, the Director Will Provide the Licensing Specialist with NGs Updated Immunization Form by 3/30/26. The Child Care Facility Handbook States: Immunization Records The Child Care Facility Is Responsible for Obtaining for Each Child in Care a Current, Complete and Properly Executed Florida Certification of Immunization Form Part A-1, B, or C, DH 680, Which Is Incorporated by Reference in 65C-22.001(7)(o), F.A.C., or the Religious Exemption From Immunization Form, DH 681, Which Is Incorporated by Reference in 65C- 22.001(7)(p), F.A.C., From the Custodial Parent or Legal Guardian. DH Form 680 and DH Form 681 May Be Obtained From the Local County Health Department. Specific Immunization Requirements Are Included and Detailed in the Most Current Edition of the Immunization Guidelines-Florida Schools, Child Care Facilities and Family Day Care Homes as Promulgated by the Florida Department of Health. Due Date 3/30/2026 (2), The Facility Did Not Have Documentation of a Fire Extinguisher Being Properly Maintained to Include Being Serviced and Retagged Timely, And/or with a Current Certificate. CCF Handbook, Section 3.8.2, B

Counselor Observed All Fire Extinguishers Tagged for March 2022, Signifying They Needed to Have Been Serviced by March 2023. At Time of Inspection Provider Scheduled to Have the Fire Extinguishers Serviced and Tagged. Provider Is to Submit Documentation of Fire Extinguishers Being Serviced by the Due Date. Technical Assistance Was Provided Regarding the Servicing/tagging of Fire Extinguishers. Per the CCF Handbook, Section 3.8.2, B.... Fire Extinguishers with a Minimum Rating of 2A:10BC Must Be Properly Installed, Serviced and Maintained with Current Inspection Tags at All Times (P. 27) (1), and Personnel Records or Copies of Records Were Not Being Maintained at the Facility and Available for Review by the Licensing Authority. CCF Handbook, Section 7.4

Counselor Reviewed Personnel Records for Updated Information. There Were Two Individuals, Listed on the Supplemental Sheet, Who Did Not Have a Full Personnel Record Available for the Licensing Authority to Review at the Time of Inspection. Provider Is to Submit a Full Personnel Record to the Licensing Counselor by the Corrective Action Due Date. Technical Assistance Was Provided Regarding Maintaining Personnel Records. Per the CCF Handbook, Section 7.4 Personnel Records... Records Must Be Maintained and Kept Current on All Child Care Personnel, as Defined by Section 402.302(3), F.S. These Records Shall Be On-site, Available for Review by the Licensing Authority and Must Include: A. A Complete Employment Application with the Required Statement Pursuant to Section 402.3055(1)(b), F.S. B. Documentation of Position and Date of Employment. C. CF-FSP Form 5337. Child Abuse & Neglect Reporting

About this report

Childery generates this report from public inspection records published by the Florida Department of Children and Families, Office of Child Care Regulation. Childery did not conduct these inspections or produce the original state reports. Childery is an independent directory and is not affiliated with the Florida Department of Children and Families, Office of Child Care Regulation.

Requirements, Which Is Incorporated by Reference in 65C-22.001(7)(l), F.A.C., Must Be Signed on or Before Hire Date and Annually Thereafter by All Child Care Personnel. D. Copies of Training Information and Credentials as Applicable (Pg. 61 - 62). (1). None of the 5 findings were critical.

Inspection Visits

Mar 23, 2026 1 Finding ● 1 Important

- **The Florida Certificate of Immunization Was Not Acceptable in That: [The Form Was Not Current (Expired)]. CCF Handbook, Section 7.1**

The Licensing Specialist Reviewed All 53 Childrens Files. Child NG Had an Immunization That Expired on 2/10/26. The Director Contacted the Parent and Explained the Child Cannot Come Back Until They Provide Current Immunizations. To Come Into Compliance, the Director Will Provide the Licensing Specialist with NGs Updated Immunization Form by 3/30/26. The Child Care Facility Handbook States: Immunization Records The Child Care Facility Is Responsible for Obtaining for Each Child in Care a Current, Complete and Properly Executed Florida Certification of Immunization Form Part A-1, B, or C, DH 680, Which Is Incorporated by Reference in 65C-22.001(7)(o), F.A.C., or the Religious Exemption From Immunization Form, DH 681, Which Is Incorporated by Reference in 65C- 22.001(7)(p), F.A.C., From the Custodial Parent or Legal Guardian. DH Form 680 and DH Form 681 May Be Obtained From the Local County Health Department. Specific Immunization Requirements Are Included and Detailed in the Most Current Edition of the Immunization Guidelines-Florida Schools, Child Care Facilities and Family Day Care Homes as Promulgated by the Florida Department of Health. Due Date 3/30/2026

41-02 - Immunization Records CCF Handbook, Section 7.1

Mar 31, 2025 1 Finding ● 1 Important

- **The Florida Certificate of Immunization Was Not Acceptable in That: [The Form Was Not Current (Expired)]. CCF Handbook, Section 7.1**

While Reviewing Children's Files, the Licensing Specialist Observed Three Student Files (GKP, KR, CC) That Had Expired Immunizations. The Child Care Facility Handbook States: 7.1 Immunization Records The Child Care Facility Is Responsible for Obtaining for Each Child in Care a Current, Complete and Properly Executed Florida Certification of Immunization Form Part A-1, B, or C, DH 680, Which Is Incorporated by Reference in 65C-22.001(7)(o), F.A.C., or the Religious Exemption From Immunization Form, DH 681, Which Is Incorporated by Reference in 65C- 22.001(7)(p), F.A.C., From the Custodial Parent or Legal Guardian. DH Form 680 and DH Form 681 May Be Obtained From the Local County Health Department. Specific Immunization Requirements Are Included and Detailed in the Most Current Edition of the Immunization Guidelines-Florida Schools, Child Care Facilities and Family Day Care Homes as Promulgated by the Florida Department of Health.

41-02 - Immunization Records CCF Handbook, Section 7.1

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Nov 9, 2023 3 Findings ● 3 Important

- **The Facility Did Not Have Documentation of a Fire Extinguisher Being Properly Maintained to Include Being Serviced and Retagged Timely, And/or with a Current Certificate. CCF Handbook, Section 3.8.2, B**

Counselor Observed All Fire Extinguishers Tagged for March 2022, Signifying They Needed to Have Been Serviced by March 2023. At Time of Inspection Provider Scheduled to Have the Fire Extinguishers Serviced and Tagged. Provider Is to Submit Documentation of Fire Extinguishers Being Serviced by the Due Date. Technical Assistance Was Provided Regarding the Servicing/tagging of Fire Extinguishers. Per the CCF Handbook, Section 3.8.2, B.... Fire Extinguishers with a Minimum Rating of 2A:10BC Must Be Properly Installed, Serviced and Maintained with Current Inspection Tags at All Times (P. 27)

23-05 - Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8

- **Personnel Records or Copies of Records Were Not Being Maintained at the Facility and Available for Review by the Licensing Authority. CCF Handbook, Section 7.4**

Counselor Reviewed Personnel Records for Updated Information. There Were Two Individuals, Listed on the Supplemental Sheet, Who Did Not Have a Full Personnel Record Available for the Licensing Authority to Review at the Time of Inspection. Provider Is to Submit a Full Personnel Record to the Licensing Counselor by the Corrective Action Due Date. Technical Assistance Was Provided Regarding Maintaining Personnel Records. Per the CCF Handbook, Section 7.4 Personnel Records... Records Must Be Maintained and Kept Current on All Child Care Personnel, as Defined by Section 402.302(3), F.S. These Records Shall Be On-site, Available for Review by the Licensing Authority and Must Include: A. A Complete Employment Application with the Required Statement Pursuant to Section 402.3055(1)(b), F.S. B. Documentation of Position and Date of Employment. C. CF-FSP Form 5337, Child Abuse & Neglect Reporting Requirements, Which Is Incorporated by Reference in 65C-22.001(7)(I), F.A.C., Must Be Signed on or Before Hire Date and Annually Thereafter by All Child Care Personnel. D. Copies of Training Information and Credentials as Applicable (Pg. 61 - 62).

44-01 - Personnel Records CCF Handbook, Section 7.4

- **Background Screening Was Not Completed: [After a 90-day Break in Service.] CCF Handbook, Section 5.2**

Counselor Observed a Staff File That Had Not Completed the Rescreening Process After 90 Days Break. Staff Member Is Not Employed at This Time. Corrected at Time of Inspection. 5.2 Re-Screening Page 53-53 A Screening Conducted Under This Rule Is Valid for Five Years, at Which Time a Re-screen Must Be Conducted in the Same Manner as the Initial Screening. C. Child Care Personnel Must Be Re-screened Following a Break in Employment in the Child Care Industry That Exceeds 90 Days. Child Care Personnel/individual with a Break in Service That Exceeds 90 Days Are Considered Unscreened Child Care Personnel/individuals Until Completion of Re-screening. These Child Care Personnel/individuals Shall Not Have Unsupervised Contact with Children in Care.

45-07 - Background Screening Documents CCF Handbook, Section 7.4.1

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