

06/30/2023

Catherine Walker  
1525 Hillcrest CT  
Marion, IA 52302

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home C conducted on 06/29/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.9                Files

**441 IAC 110.9(1)**            **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)"b" (1) I-PoWeR records or certificates verifying required training completion:

Prior to registration:

- minimum health and safety training, approved by the Department, in required content areas
- Iowa's Mandatory Child Abuse Reporter Training

Prior to registration: First Aid and Cardiopulmonary resuscitation. Provider shall maintain a valid certificate indicating date of training and expiration date.

During each two year registration period, the provider shall receive a minimum of 24 hours of training from approved content areas. A provider shall not use a specific training or class to meet minimum continuing education requirements more than one time every five years

A provider who submits documentation from a child care resource and referral agency that the provider has completed the Iowa Program for Infant/Toddler Care (IA PITC), ChildNet, or Beyond Business Basics training series may use those hours to fulfill a maximum of two years' training requirements, not including first-aid and mandatory reporter training



## Iowa Department of Health And Human Services

Kim Reynolds  
Governor

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Lt. Governor

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Director

### Findings:

This worker did an unannounced visit on 6/29/23 and the following was observed:

441 IAC 110.9(1)"b"- Catherine's two hours of approved child abuse and neglect mandatory reporter training had recently expired.

Amy is the co-provider and her two hours of approved child abuse and neglect mandatory reporter training had recently expired.

441 IAC 110.9(2)- Catherine's assistant (Brooklyn) had a recently expired mandatory reporter of child abuse training certificate.

### Suggestions/Recommendations:

Catherine, Amy and Brooklyn all need to update their mandatory reporter of child abuse training certificate.

You may contact your local CCR&R for further assistance if needed.

### Corrective Action Required:

Catherine agreed to send pictorial documentation of the missing items noted above. Please email pictorial documentation of compliance to me at [cweber@dhs.state.ia.us](mailto:cweber@dhs.state.ia.us) or text me at 319-429-0749. Please send all necessary compliance documentation within 2 weeks of the receipt of this letter.

Thank you for the service you provide to the children in your community.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 319-429-0749 or [cweber@dhs.state.ia.us](mailto:cweber@dhs.state.ia.us) if you have any questions regarding this letter.

Sincerely,

Christine Weber

**Social Worker II**

Sheila Aunspach

**Social Work Supervisor**

Always Remember:



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Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html)

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).