

CHILD CARE COMPLIANT

Name of Provider Jessica Meyer		County Dubuque	
Care Address 4503 Camelot DR		City Dubuque	Zip Code 52002
Mailing Address 4503 Camelot DR		Mailing City Dubuque	Mailing Zip Code 52002
Phone 563-581-3310		Email	

Date of Complaint:	08/20/2025	Date of Visit:	08/14/2025
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Type of Visit			
☐ Scheduled		☒ Unannounced	
		☐ N/A	

Compliance Regulation	
☒ Non-Compliance with Regulations Found	
☐ Compliance with Regulations Found	

Recommendation for Registration:	
☒ No Changes to registration status recommended	
☐ Revocation of Registration	
☐ Cancellation of Child Care Assistance Provider Agreement	

Category of Care:	
☐ Category A	
☐ Category B	
☒ Category C (with no co-provider)	
☐ Category C (with co-provider)	
☐ Non-registered Child Care Home with CCA Provider Agreement	

Complaint Details:	
Did this complaint result in a serious injury?	☐ Yes ☒ No
Did this complaint result in a death to a child?	☐ Yes ☒ No

Summary of Complaint:	
8/12/25 CCRR worker went to visit Jessica Meyer, in Dubuque. During the visit, another person came to the home to help Jessie with the children. This person is not approved by HHS to be an assistant. Jessie reported this individual has been coming a couple times of week to help out with the kiddos. One of Jessie's own children has special needs which is why this individual is there to help sometimes. Jessie was in ratio with 7 kids that day and had no other concerns. Jessie stated that the families know this individual and refer to her as a volunteer.	

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Rule Basis and Findings of Complaint(s):

441 IAC 110.9(2) Assistants. An individual file is maintained for each staff assistant: a. Documentation from the Department confirming record checks have been completed and authorizing or limiting the person's involvement with child care. b. Physical exam report documented on form 470-5152, Child Care Provider Physical Exam Report, which is repeated at least every three years. c. Certification of two hours of approved training related to identification and reporting of child abuse within six months of employment.

This worker completed an unannounced visit to Jessica's child development home on 8/14/2025. Jessica was present along with an unapproved individual who was assisting with the children. Jessica was not surprised by this worker's visit since she was recently told by CCRR that this individual could not assist until approved by HHS. Jessica's child who the individual typically assists with was not present initially as the child was at gymnastics. Jessica stated that her child care parents were aware of this individual's presence in the child care, however, this worker reminded Jessica it did not matter as all individuals need to be approved through HHS and appropriate background checks completed. It was discussed that they could take Jessica's child to their home or away from the child care setting, but if they remained in the child care, they would need to be approved as an assistant. Jessica had the unapproved individual leave while this worker was present.

Findings:

Jessica was found to be non-compliant with the rule that all persons need to be approved by HHS prior to being utilized within the child development home. On 8/12/2025 a CCRR consultant found an unapproved person present in Jessica's home and this worker also found her in the home on 8/14/2025.

Resolution and Action Required:

A safety plan was completed with Jessica on 8/14/2025 stating that Jessica needs to get all persons approved through HHS prior to using them as an assistant in her child development home. On 8/14/2025 CCA Unit received change application from Jessica requesting to add this individual as an assistant. On 8/20/25 CCA Unit received background checks and were just awaiting results of finger prints.

Consultant's Signature:	Kathy Huinker	Date of Visit:	08/21/2025
Supervisor Signature:	Sheila Aunspach	Date of Visit:	09/02/2025