

06/23/2022

Robynette Fox  
606 Wiley BLVD NW  
Cedar Rapids, IA 52405

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 06/07/2022. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

**441 IAC 110.8(1) Facility Requirements**

441 IAC 110.8(1)“g” The home shall have at least one 2A 10BC rated fire extinguisher located in a visible and readily accessible place on each child-occupied floor.

441 IAC 110.9 Files

**441 IAC 110.9(1) A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)“a” A physician’s examination report for the provider and all members of the provider’s household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) “d”, 110.9(4) “f”, and 110.9(4) “g”

Findings:

A compliance visit was conducted on 6/7/22. Robynette let LW Patterson into the home. She has 7 children enrolled at this time- 6 full time and 1 part time. only 2 are under the age of 2 at this time. It was observed that Robynette does have appropriate fire extinguisher on the primary level of the home, but it is kept in a cabinet which is unmarked. She agreed to get a sticker or label for the cabinet so it is easily visible. She is currently missing the childcare provider physical examination report for her husband Tom. He had a physical recently but they did not complete the form. She reports her physical is scheduled for 7/12/22 and she will get the form completed for herself at that time. This worker and she had a discussion about some clutter which is beginning to form on counters and at the edges of the room. At this time it is not cause for concern and she reports having a plan for organizing it with her husband over the upcoming weekends.

Suggestions/Recommendations:

**Corrective Action Required:**

1. Label cabinet where Fire Extinguisher is stored.
2. Obtain Physicals which are documented on the Child Care Provider Physical Exam Report.
3. Address the clutter on edges of the room and counter tops to ensure it does not grow and become a safety hazard for children in care.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 319-892-6821 or [kpatter@dhs.state.ia.us](mailto:kpatter@dhs.state.ia.us) if you have any questions regarding this letter.

Sincerely,

Katie Patterson

**Social Worker II**

Kimberly Hahn

**Social Work Supervisor**

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html)

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).