

10/10/2022

Konja Badme  
1911 6th AVE  
Des Moines, IA 50314

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home A conducted on 10/03/2022. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

**441 IAC 110.8(4)**      **Emergency Plans**

441 IAC 110.8(4) "b"      The provider must have procedures in place for the following:

1. evacuation to safely leave the facility
2. relocation to a common, safe location after the evacuation
3. shelter-in-place to take immediate shelter where you are when it is unsafe to leave that location due to the emergent issue
4. lock down protocol to protect children and providers from an external situation
5. communication plan and plans for reunification with families
6. continuity of operations plans
7. Procedures to address the needs of individual children, including those with functional or access needs

441 IAC 110.9      Files

**441 IAC 110.9(1)**      **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1) "a"      A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

**Findings:**

Per our 10/3/2022 spot check visit, the following corrections need to be made as described in the policy sections above:

1. You need to develop an Emergency Preparedness Plan to have on file. I suggest using the template that I shared a copy of.
2. You need to obtain a current physician signed statement of health for yourself to have on file. This needs to be completed using the State form I shared a copy of and needs to be renewed every three years.
3. You need to obtain a current well-check physical and immunization form for household members Awrin, Amren, and Kawaja to have on file.

**Suggestions/Recommendations:**

I encourage you to work with Heather Sheesley from Child Care Resource and Referral with any ongoing compliance or training needs.

Heather can be reached at: (515) 360-7308

**Corrective Action Required:**

The above corrections need to be in place by 12/30/2022. No re-check is planned at your home. I will review the corrections during our next visit.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at (515) 291-0008 if you have any questions regarding this letter.

Sincerely,

Earl Crow

**Social Worker II**

Sheila Aunspach

**Social Work Supervisor**

Always Remember:



## Iowa Department of Health And Human Services

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Kim Reynolds  
Governor

Adam Gregg  
Lt. Governor

Kelly K. Garcia  
Director

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Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html)

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).