



Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

12/06/2024

Melissa Scheidel
615 W Court ST
New Hampton, IA 50659

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 12/03/2024. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. Your home is rated a 3 on the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.7 **Provider Requirements**

441 IAC 110.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.

Findings:

Per our 12/3/2024 spot check visit, the following correction needs to be made:

441 IAC 110.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.

Suggestions/Recommendations:

I encourage you to work with Teri Orr from Child Care Resource and Referral with any ongoing compliance or training needs.

Teri can be reached at: (563) 419-5868

Corrective Action Required:

1. During your renewal this past summer, you removed adult son Tyler from your registration as he had moved out of the home. He is now returning to the home and needs to be added back onto your registration as an active household member. I will check the Kindertrack system by 12/31/2024 to be sure the Registration Unit has received the request and/or has activated Tyler.

No re-check is required at Melissa's operation. The above correction needs to be acted on by 12/31/2024 and I will monitor the progress through my own system check.



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Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at earl.crow@hhs.iowa.gov if you have any questions regarding this letter.

Sincerely,
Earl Crow

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).