

CCDCS/AlphaBEST Child Care

Port Tobacco Road
Port Tobacco, MD

2 Inspection Visits Since 2025 · 14 Findings

Most recent inspection: May 29, 2026

● 14 Important

Across 2 inspections since 2025, the issues cited most often were A Random Sample of the Children's Records Revealed That One Lead Screen Test Was Missing From the Child's File. Obtain the Lead Screen and Submit a Letter of Correction to the Licensing Specialist. (2), A Random Review of Children's Records Revealed That There Were Multiple Vaccines Missing That Was Noted in the Children's Records. The Director Was Informed of the Missing Vaccines and the Need to Obtain Updated Immunizations Records. She Stated She Will Obtain the Required Documentation and Will (2), and Child Care Staff Member, DM, Did Not Complete Her Continued Training Within the Required Timeframes. DM Needed 1hour by 02/28/2026. (2). None of the 14 findings were critical.

Inspection Visits

May 29, 2026 12 Findings ● 12 Important

- **There Was No Activity Plan for a Toddler and There Was Another Activity Plan That Was for a Toddler That Had Not Been Updated Since 8/2025. When a Toddler Transitions From the Infant Room to the Toddler Classroom, Ensure That the Child's Paperwork Also Stays with the Child in the New Classroom.**

13A.16.03.02D(2)

- **All of the Emergency Cards Were Observed for the Infants and Toddlers. There Was a Random Sample of the Other Age Groups of the Children's Records. There Were Children's Emergency Cards That Were Missing Required Information. Please Ensure That the Emergency Cards Are Fully Completed Prior to Enrol**

13A.16.03.04C

- **A Random Sample of the Children's Records Revealed That One Lead Screen Test Was Missing From the Child's File. Obtain the Lead Screen and Submit a Letter of Correction to the Licensing Specialist.**

13A.16.03.04E

- **A Random Review of Children's Records Revealed That There Were Multiple Vaccines Missing That Was Noted in the Children's Records. The Director Was Informed of the Missing Vaccines and the Need to Obtain Updated Immunizations Records. She Stated She Will Obtain the Required Documentation and Will**

13A.16.03.04G

About this report

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- **At the Time of the Inspection, the Director Advised Who All of the Employees Were at This Site. There Was One Employee Mentioned (JS) That the Office of Child Care Has Not Receive the Personnel List/Staff Change Form (1203) as a Notification of Hire. The Office of Child Care Had Already Cleared Thi**
13A.16.03.06A(1)
- **All of the Staff's Continued Training Was Observed and Discussed with the Director. The Licensing Specialist Discussed Each Staff and the Training That Was Needed for Each of Them. Also, Additional Time Was Allotted to the Director in Order to Explain the Use of the OCC 100 Professional Development**
13A.16.06.09C
- **Child Care Staff, SG, Has Not Completed the Basic Health and Safety Training. She Is Now Currently Identified as a Substitute; However, When She Was First Hired, She Worked the Summer Months as a Teacher. She May Return This Summer as Teacher Status Again. As a Reminder, Submit Updated 1203's Lis**
13A.16.06.10A
- **Child Care Staff Member, JH, Did Not Complete the Basic Health and Safety Training by the Required Timeframe (Of 2/19/2026). This Staff Member Will Need to Complete the BH&S as Soon as Possible and Submit the Certificate to the Licensing Specialist.**
13A.16.06.12A(3)
- **Child Care Staff Member, DM, Did Not Complete Her Continued Training Within the Required Timeframes. DM Needed 1hour by 02/28/2026.**
13A.16.06.12B(1)
- **Child Care Staff Member, DM, Completed the Annual 2025 Basic Health and Safety Training Past the Required Due Date. This Staff Completed This Training on 5/27/26, However It Was Due to Be Completed by 3/31/2026. Ensure That the Annual Updated BH&S Trainings Are Completed During the Required Time Fr**
13A.16.06.12B(3)
- **Ensure That the Medication Authorization Forms Are Fully Completed and Updated at Least Annually or as Needed Within the Year. There Were Some Forms That Were Not Fully Completed and One Form That Was Over a Year From the Date Signed.**
13A.16.11.04A(1)(a)
- **There Was No Milk on Site During the Initial Part of the Inspection. It Was Observed That the Children Were Not Offered or Given Any Milk During Their Breakfast Which Was Approximately 8:30 Am. Shortly Thereafter, a Staff Member Arrived and Went Back to the Store to Purchase Multiple Gallons of Mi**
13A.16.12.01A(4)

May 30, 2025 2 Findings ● 2 Important

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- **All Children's Records Were Reviewed and Recorded on the Health Record Review. The Lead Screening Form Was Missing for Eight Children. Obtain the Lead Screenings and Notify the Licensing Specialist Once This Documentation Has Been Received.**

13A.16.03.04E

- **All Children's Records Were Reviewed and Recorded on the Health Record Review. There Were Four Children Who Were Missing Updated Immunizations. Obtain the Immunizations and Notify the Licensing Specialist Once This Documentation Has Been Received.**

13A.16.03.04G

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