



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 11/13/2023
Date of Report: 11/14/2023

Licensee Name(s)	License Number
Pathfinder School Inc.	DC450291953
Capacity	Facility Name
69	Pathfinder School
Program Type	Licensee Designee(s)
Center	Jill Marie Vignski
Central Administrator(s)	Program Director(s) Name
	Jill Marie Vignski Qualifications: R 400.8113(7)(f) (12). Date PD Approved: 2018-10-17
Facility Address	Mailing Address
11930 S. West Bayshore Dr, Traverse City, MI, 49684	11930 S. West Bayshore Dr, Traverse City, MI, 49684
Facility Phone Number	Facility Email Address
2319953800	jvignski@thepathfinderschool.org

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Renee Libby found 8 violations. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by //. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Renee Libby, at (231) 357-3087. In the event that Renee Libby is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
130	8	6
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10: 54	6: 15	0: 1
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
31: 31	8: 9	1 : 1
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
722.115n(1)	...child care staff member; criminal history check; requirements; duties of department. Except as otherwise provided in subsection (13)... before a ... child care center, ... allows an individual to become a child care staff member, the department shall do all of the following: (a) Review its database of individuals with	Five child care staff members initials: CB, RJ, EN, KH, and MY did not undergo a comprehensive background check in the CCBC system before working with children.	Repeat Violation Established Reference: Previous Rule R 400.8112(1): Amended LSR Dated 04/11/2023, Corrective Action Plan Dated 04/21/2023

	previous disciplinary action within a child care center, group child care home, or family child care home or an adult foster care facility. (b) Conduct a search of the individual through the national sex offender registry. (c) Request a search of the individual through all state criminal registries or repositories for any states of residence in the past 5 years. (d) Request that the department of state police perform a criminal history check on the...child care staff member.		
R 400.8161(2)(h)	Emergency procedures. A plan for how children with chronic medical conditions will be accommodated during each type of emergency.	A school age child with asthma requiring the use of a rescue inhaler did not have an emergency plan in place for his/her accommodation during each type of emergency including serious illness.	Repeat Violation Established Reference: : 12/5/2022 :Violation Established; : 2/14/2022 :Violation Established;
R 400.8134(3)(a)	Hand washing. Before meals, snacks, or food preparation experiences.	Children in the after school program did not wash their hands before snack.	Violation Established
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	Child information cards were incomplete/missing dates of admission (all), physician's name/phone number (2), allergies/special needs/ special instructions (3).	Repeat Violation Established Reference: : 3/10/2020 :Violation Established; : 2/14/2022 :Violation Established;

R 400.8125(1)	Staff; volunteer; requirements. All staff and volunteers shall provide appropriate care and supervision of children at all times.	After school staff did not provide appropriate care and supervision of children during outdoor play time. Child care staff members did not maintain direct line of sight of a group of children who were playing at the edge of the soccer field near the road. One child was signed in for after school care but was in a classroom by themselves while the other children and staff were outside.	Violation Established
R 400.8128	Staff; volunteer; tuberculosis. Staff; volunteer; tuberculosis.	Two child care staff members did not have negative TB tests on file prior to working with children. One child care staff member did not complete a TB test. The other child care staff member's TB test was conducted more than 30 days after they began working with children in the licensed program.	Repeat Violation Established Reference: : 2/14/2022 :Violation Established; : 3/10/2020 :Violation Established;
R 400.8110(6)	Applicant; licensee; licensee designee; requirements. The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.	Child care staff members in the after school program did not have documented arrival and departure times.	Repeat Violation Established Reference: : 12/5/2022 :Violation Established; : 2/14/2022 :Violation Established;
722.115n(3)	Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check;	Four child care staff members had Michigan Department of Education Consent and Disclosure forms on file instead of the required Child Care Background Check (CCBC) version from the CCBC's website.	Repeat Violation Established Reference: Previous rule R 400.8112(2)(b) Amended LSR Dated 04/11/2022. Corrective Action Plan Dated 04/21/2022.

	requirements; duties of department. Each individual listed in subsection (1) shall give written consent at the time of the license application and before a group child care home or family child care home allows an individual to be a member of the household, or before becoming a child care staff member to allow the department of state police to conduct the criminal history check required under subsection (1). The department shall require the individual to submit his or her fingerprints to the department of state police and the Federal Bureau of Investigation for the criminal history check as required in subsection (1).	
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Technical Assistance	
Rule Number	Rule
R 400.8134(4)	Guidelines for hand washing must be posted in food preparation areas, in toilet rooms, and by all hand washing sinks.
R 400.8380(5)	There must be no flaking or deteriorating paint on interior and exterior surfaces or on equipment accessible to children.
R 400.8173(2)	The current list of unsafe children's products that is provided by the department must be conspicuously posted in the center, as required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065.

R 400.8143(11)	A center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used....
R 400.8103(1)(h)	Supervised volunteer means a person 16 years of age or older, who provides service for a child care center that is not compensated, and who is supervised at all times when children are in care.
R 400.8125(3)	All supervised volunteers shall receive a public sex offender registry (PSOR) clearance before having any contact with a child in care. A copy of this clearance must be kept on file at the center.

Bureau Recommendation

Upon receipt of an acceptable corrective action plan, I recommend increased monitoring and no change in the status of the license.

Approved By:

Renee Libby

11/14/2023

Renee Libby			
Licensing Consultant	Date		