

Child Care Licensing Inspection Report

Provider ID: 2195224	Provider Case ID: PC-420786	Inspection Date:08/20/2025	Inspection Type: Monitoring
Director or Licensee: Stephanie Travers		Licensors: Ashleigh Anselment	Phone: (425) 327-8644
Name of Facility: Boys & Girls Clubs of Skagit County Anacortes Club Discovery & Early Learning Community		Licensors Address: 4101 Meridian St., Bellingham, WA 98226	
I would like to request translation/ interpretation services. ☐			

Information:

COMPLIANCE ACTION. “Compliance action” means actions other than enforcement actions taken by the department to bring an early learning provider into compliance with chapter 43.216 RCW, 110-300 WAC. A provider may contest compliance actions through the Child Care Violation Dispute process but has no right to an adjudicative proceeding under chapter 110-03 WAC (DCYF hearing rules). A provider may contact the licensors or health specialist for technical assistance to achieve compliance.

ENFORCEMENT ACTION. “Enforcement action” means denial, suspension, revocation, modification, or nonrenewal of a license pursuant to RCW 43.216.325(1) or assessment of civil monetary penalties pursuant to RCW 43.216.325(3). RCW 43.216.010(12). The department may take enforcement action for failure to meet licensing requirements of chapters 43.216 RCW, 110-300 WAC. A provider may contest enforcement actions and seek an adjudicative proceeding pursuant to chapter 110-03 WAC.

FACILITY LICENSING COMPLIANCE AGREEMENT. A facility licensing compliance agreement (FLCA) means an agreement issued by the department in lieu of the department taking enforcement action against a provider that contains: (i) A description of the violation and the rule or law that was violated; (ii) a statement from the licensee regarding the proposed plan to comply with the rule or law; (iii) the date the violation must be corrected; (iv) information regarding other licensing action that may be imposed if compliance does not occur by the required date; and (v) the signature of the licensors and licensee. RCW 43.216.395(2)(a).

FIRST TIME VIOLATION. A provider who violates a rule of short term or long term concern shall not be cited if that violation is the first time the provider violated that rule, and the violation can be corrected the same day the violation is identified. RCW 43.216.395(6). Violations in this category will be recorded in the technical assistance section.

CHILD CARE VIOLATION DISPUTE PROCESS. Child care violation dispute means a review of an Inspection Report by the department supervisor of the licensors who generated this report. A provider may dispute any violation identified on this Inspection Report within ten (10) business days from today’s date. To begin this process, a provider must complete form 15-907 Child Care Violation Dispute Request, available within the Provider Portal, for each rule violation disputed. To learn more about the entire violation dispute process, including the internal review process ("Community Review Board") under RCW 43.216.395, contact your licensors.

Risk Level Classification:

IMMEDIATE CONCERN (I). Rules of immediate concern are requirements developed by the department to protect the health and safety of children against substantial risk of injury, illness, or death. The provider must correct any violation of rules of immediate concern as soon as possible, but in no case later than the next business day.

SERIOUS CONCERN (S). Rules of serious concern are requirements developed by the department to protect the health and safety of children against substantial risk of injury or illness. The provider must correct any violation of rules of serious concern as soon as possible, but in no case later than five business days from the date of non-compliance.

SHORT TERM CONCERN (SH). Rules of short term concern are requirements developed by the department to protect the health and safety of children against the risk of injury or illness that is likely to occur if a provider fails to comply over a short period of time. The provider must correct any violation of rules of short term concern as soon as possible. The provider must demonstrate compliance to the department within 10 business days from the date of non-compliance.

LONG TERM CONCERN (L). Rules of long term concern are requirements developed by the department to protect the health and safety of children against the potential risk of injury or illness that is likely to occur if a provider fails to comply over an extended period of time. The provider must agree to correct any violation of rules of long term concern as soon as possible. The provider must demonstrate compliance to the department within 20 business days from the date of non-compliance.

Non-Compliances: This section of the Inspection Report lists non-compliances found during any licensing inspection. Information from this section will be reported to Child Care Check and can be used to determine current and future licensing and enforcement actions.

WAC/RCW	Risk Level	Corrected On Site	Correction Date	Disputed	Date Disputed
110-300-0260(2)(a)(b)	Serious			☐	

WAC/RCW Description:

Storage areas and storage rooms must:

- (a) Be inaccessible to children;
- (b) Have locking doors or other methods to prevent child access;

Observation:

Laundry room was observed to be accessible to children at the time of the onsite visit.

General Notes:

Annual Talking Points: This section outlines regulations that may not or cannot be observed during a monitoring visit but will be discussed during the inspection.

Discussed	Section
☒	110-300-0085(4)(g): Family partnerships and communication.
☒	110-300-0425(7)(a): Initial, nonexpiring, dual licenses, and license modification.
☒	110-300-0425(7)(b)(i): Initial, nonexpiring, dual licenses, and license modification.

Annual Talking Points: This section outlines regulations that may not or cannot be observed during a monitoring visit but will be discussed during the inspection.

Discussed	Section
✓	110-300-0425(7)(b)(ii): Initial, nonexpiring, dual licenses, and license modification.
✓	110-300-0147(1): Weather conditions and outdoor hazards.
✓	110-300-0425(7)(b)(iii): Initial, nonexpiring, dual licenses, and license modification.
✓	110-300-0425(7)(b)(iv): Initial, nonexpiring, dual licenses, and license modification.
✓	110-300-0425(7)(b)(v): Initial, nonexpiring, dual licenses, and license modification.
✓	110-300-0425(7)(b)(vi): Initial, nonexpiring, dual licenses, and license modification.
✓	110-300-0425(8): Initial, nonexpiring, dual licenses, and license modification.
✓	110-300-0148(3): Gardens in outdoor early learning program space.
✓	110-300-0150(1)(h): Program and activities.
✓	110-300-0170(1): Fire safety.
✓	110-300-0170(3)(h): Fire safety.
✓	110-300-0170(3)(j): Fire safety.
✓	110-300-0186(4): Food allergies and special dietary needs.
✓	110-300-0205(1): Child, staff, and household member illness.
✓	110-300-0215(3)(a)(iv): Medication.
✓	110-300-0215(3)(a)(v): Medication.
✓	110-300-0255(1): Pest control.
✓	110-300-0255(1)(a): Pest control.
✓	110-300-0255(1)(f): Pest control.
✓	110-300-0270(5)(b): Overnight care.
✓	110-300-0270(5)(d): Overnight care.
✓	110-300-0270(5)(e): Overnight care.
✓	110-300-0270(5)(h): Overnight care.
✓	110-300-0331(1): Prohibited behavior and discipline, and physical separation of children
✓	110-300-0331(2): Prohibited behavior and discipline, and physical separation of children
✓	110-300-0331(5): Prohibited behavior and discipline, and physical separation of children
✓	110-300-0335(4): Physical restraint.
✓	110-300-0335(5)(a): Physical restraint.
✓	110-300-0335(5)(b): Physical restraint.
✓	110-300-0335(5)(c): Physical restraint.
✓	110-300-0340(2): Expulsion.
✓	110-300-0340(3): Expulsion.
✓	110-300-0340(4): Expulsion.
✓	110-300-0345(1): Supervising children.

Annual Talking Points: This section outlines regulations that may not or cannot be observed during a monitoring visit but will be discussed during the inspection.

Discussed	Section
☒	110-300-0350(1): Supervising children during water activities.
☒	110-300-0350(6): Supervising children during water activities.
☒	110-300-0402(1): Changing early learning program space or location.
☒	110-300-0402(2): Changing early learning program space or location.
☒	110-300-0402(3): Changing early learning program space or location.
☒	110-300-0460(1): Child records.
☒	110-300-0430(1): Authority and requirements to hold multiple licenses
☒	110-300-0470(3): Emergency preparedness plan.
☒	110-300-0475(1): Duty to protect children and report incidents.
☒	110-300-0475(2): Duty to protect children and report incidents.
☒	110-300-0475(4): Duty to protect children and report incidents.

Signatures:

☐ To dispute violations, you must do so through the Provider Portal, for each rule violation you wish to dispute no later than 10 business days from today's date. Items listed in the Technical Assistance section cannot be disputed.

I agree to correct the issues of noncompliance cited above by the dates indicated according to the regulation risk classification. I understand that I may call the licenser or health specialist to request an extension, for good cause, if I am unable to complete the plan of correction by the agreed-upon date.

Licensee Refused to Sign: ☐

Licensee Signature:	Date:	Licenser Signature:	Date: